

## **Minutes Of Meeting**

A routine meeting of I. Q. A. C. was held today on 11/01/2015 in which the following decisions were taken.

- 1)** Teachers should be provided trained and encouraged to use I.C.T. in teaching.
- 2)** Monthly tests and half yearly test should be conducted to evaluate the performance of students regularly.
- 3)** Teachers should monitor the presence of students and ensure 75% attendance of their students.
- 4)** Hard court for sports purpose should be constructed.
- 5)** College sports team should be provided all facilities to participate in university level, state level, national level events.
- 6)** N.C.C. and N.S.S. activities should be increased and upgraded.
- 7)** Science exhibition should be organized in the month of November.
- 8)** Sanctity should be maintained in the all exams conducted by the college.
- 9)** Research work in the college should be upgraded.

## **Action Taken Report**

A workshop on the use of ICT was held on 19/03/2015 monthly and half yearly tests were conducted and outcome properly discussed among students 75% of attendance of students ensured. The construction of hard court is in full swing. Many students participate in N.S.S. and N.C.C. activities. Science exhibition was organized on 07/02/2015 Faculty members were advised to publish their research papers in standard journals.