## <u>The functioning of the institutional bodies is effective and efficient as visible from</u> policies, administrative setup, appointment and service rules, procedures,

The governing body of the college is elected managing committee, the principal is the head of the Institution. There are different committees which adhere to regulation. Government and UGC norms are maintained in recruitment and promotion, Grievances of the students and staff is properly redressed through grievance redressal cell. The Principal of the College is the head of the institute. A council of staff members which includes all Heads of Departments gives suggestion to the Principal on all academic matter including the maintenance of discipline. The Management representatives visit frequently and discuss the issues related to college development, administration, appointment and infrastructural needs. The Principal and staff provide information and suggestions regarding academic and infrastructural development with the Local Management Committee (LMC)/ College Development Committee (CDC). In meeting of CDC the responsible are defined and communicated to the staff through the principal. The principal communicate the responsibilities to head of the departments and chairman/ coordinator of various committees. The instructions and responsibilities given by the top management. The College has a team leader in all the departments. The decisions and policies related to students, academic as well as co-curricular, mutually discussed by the team, and decisions are immediately taken and implemented for the benefit of de students. Faculty members conduct various development activities, seminars, Workshops, industrial visits for the direct development of the students and report for the same is submitted to the principal and head of de department. College has grievance redressal mechanics for the staff members. Internal Complaints Committee is also functional. All the procedures, rules and regulations related to requirement, promotional policies as well as grievance redressal mechanism are well defined and are maintained at the College office and IQAC office. RRPG College strictly follows the government policy of promotion and appointment. The institute appoints other teaching and non-teaching staff on their own resource. They one promoted after observing their duties in the institute. There is a taken provision for promotions and appointment in the college.

